

WEST HENDRED PARISH COUNCIL

Minutes of meeting held on Thursday 12th January 2017 at 7.30pm in West Hendred Village Hall

Present: Cllr Richard Evans (Chairman), Cllr David Clayton, Cllr Sarah Lloyd

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

Members of the Public: Lesley Lewis, Simon Prescott and one other member of the public

1/17	APOLOGIES FOR ABSENCE Cllrs Roy Lennox and Fiona Taylor send their apologies.	Action:
2/17	DECLARATION OF INTERESTS None	
3/17	MINUTES OF MEETINGS HELD ON 10th NOVEMBER 2016 Cllr Clayton proposed accepting the minutes of the Monthly meeting held on 10 th November 2016. Cllr Lloyd seconded. RESOLVED. The minutes were signed.	
4/17	MATTERS ARISING Review of Risk Register The risk register was agreed at the November 2015 meeting. This matter to be carried forward. Review of Grants Policy The meeting agreed to carry this matter forward. Facilities for older people At a previous meeting Cllr Taylor suggested organising something in the village for older people. The meeting agreed to close this matter. The Hendreds Primary School Expansion Cllr Evans to write to Richard Case, Chair of Governors at The Hendreds Primary School to inform him that the Parish Council agreed that it was in favour of expansion. Salt – Cllr Evans to ask permission to put the salt in the village hall car park in the event of severe weather. Permission to be requested when necessary. Defibrillator – Postcode needs to be put on the defibrillator. This was done. Policy on dealing with the public – Clerk to develop this. Didcot Garden Town – Cllr Evans to circulate documents from the recent exhibition. This was done by email.	<p>C/F: Clerk</p> <p>C/F: Clerk</p> <p>CLOSED</p> <p>C/F: RE</p> <p>C/F: RE</p> <p>CLOSED</p> <p>C/F: Clerk</p> <p>CLOSED</p>
5/17	POLICE REPORT An area report was circulated by email.	
6/17	OPEN FORUM Lesley Lewis presented a request for a grant from The Hendreds Twinning Group in order to help subsidise the cost of children’s visits, and to contribute toward children’s activities for the 20 th Anniversary celebrations. Cllr Lloyd asked for information on the number of children to be supported and the costs involved. Simon Prescott requested information about a crossing on the A417. Cllr Lloyd explained why this can’t be delivered at the moment and outlined plans for warning lights. An item is to go into the newsletter explaining how we are paying for the lights. Cllr Lloyd to draft a letter to Alan Cockbill, Lee Turner and Stewart Lilly requesting that the lights are installed urgently. Mr Prescott agreed to write to the parish council outlining the concerns of residents. It was also suggested that a light is installed by the bus stop as a further safety measure.	<p>Lesley Lewis</p> <p>Mr Prescott/SL</p>
7/17	COUNTY COUNCILLORS REPORT	

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	A written report was circulated by email.	
8/17	DISTRICT COUNCILLORS REPORT This was not available.	
9/17	PLAYING FIELD REPORT: Playing Field Inspection- One of the wooden steps is loose on the low level equipment. Clerk to ask Paul Stoter to fix this. Playground Repairs – See above.	Clerk
10/17	PLANNING MATTERS: P16/V3057/LB and P16/V3081/FUL – Glebe House, Ginge Road. Reinstatement and relocation of fire damaged house. Response due by 13 th January. The meeting agreed to fully support these applications. Moving the house will improve sightlines and access. The parish council is pleased that the house will be replaced like for like.	
11/17	FINANCIAL MATTERS Payments for Approval – A list of payments for approval is filed with these minutes. Cllr Lloyd proposed approving all payments. Cllr Clayton seconded. RESOLVED. The cheques were signed. 2017/18 Budget and Precept – Cllr Clayton proposed a precept of £8,500. Cllr Lloyd seconded. RESOLVED. 2017/18 budget to be updated to include an EMR for the playground.	Clerk
12/17	COMMUNITY LED PLAN ACTION LIST Cllr Lennox had circulated an action list ahead of the meeting and asked for volunteers to take responsibility for various areas. Volunteers were as follows: Housing and Planning, Cllr Clayton; Environment and Energy, Cllr Lloyd; TPS, Cllr Evans. It was agreed that all councillors would share AER. An OS map of the parish is required. Clerk to see whether this can be produced from Parish Online.	Clerk
13/17	SIGNS ON THE A417 The design for the lights has been agreed and the lights have been ordered. Clerk to chase OCC for an installation date. The Parish Council wishes to thank the Beer Festival for their kind donation of £500 toward the project. A resident has also made a personal donation, for which the council is very grateful. The resident has been thanked privately.	Clerk
14/17	PARISH COUNCIL WEBSITE The new website has been redesigned and comments returned. Clerk to update with additional content. The aim is to sign off the site and go live by the end of March.	Clerk
15/17	REVIEW OF RISK REGISTER The defibrillator and grass cutting to be added to the risk register. Clerk to add monthly defibrillator check to the playground rota and circulate details of the checks required.	Clerk
16/17	WWI BEACONS 11/11/18 Cllr Evans to discuss proposals for a Hendreds beacon with Mr Pill.	RE
17/17	MISCELLANEOUS CORRESPONDENCE Request for donation from Independent Advice centre – They have assisted parishioners 48 times in the past year. Cllr Clayton proposed a donation of £50. Cllr Lloyd seconded. RESOLVED. Request for donation from the South and Vale Carers Centre – They have helped 7 parishioners in the past year. Cllr Clayton proposed a donation of £50. Cllr Lloyd seconded. RESOLVED. Request for grant from The Hendreds Twinning Group. The meeting agreed in principle to support the group. Clerk to establish how much was given last time. Change of Management of Corpus Christi land. A letter from Corpus Christi college advising that Bidwells will take over management of their land was discussed. It was agreed to invite the Bursar, John Harrison, to attend our Annual Parish Meeting.	Clerk

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18/17	NEWSLETTER ITEMS The following items to be reported: <ul style="list-style-type: none">• Salt – if required.	RE
19/17	ANY OTHER BUSINESS Playing Field Grass Cutting – To be put on the March agenda. Annual Parish Meeting – APM to take place after the AGM and May meeting, AGM to start at 6pm.	Clerk Clerk
20/17	DATE OF NEXT MEETING Thursday 9 th March 2017 at 7.30pm.	

The meeting closed at 10pm

Signed

Dated

