

WEST HENDRED PARISH COUNCIL

Minutes of the Annual Meeting of West Hendred Parish Council held on Thursday 11th May 2017 at 6pm in West Hendred Village Hall

Present: Cllr Richard Evans (Chairman), Cllr David Clayton, Cllr Roy Lennox, Cllr Fiona Taylor, Cllr Sarah Lloyd

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

**Members of the
Public:**

		Action:
47/17	ELECTION OF CHAIRMAN Cllr Clayton proposed Cllr Evans for the position of Chairman. Cllr Lloyd seconded. Agreed unanimously. RESOLVED. Cllr Evans signed the declaration of acceptance of office.	
48/17	ELECTION OF VICE CHAIRMAN Cllr Lloyd proposed Cllr Lennox for the position of Vice Chairman. Cllr Clayton seconded. Agreed unanimously. RESOLVED.	
49/17	REVIEW OF MEMBERS INTERESTS There have been no changes since the last review.	
50/17	APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT The statement was reviewed and agreed, Cllr Clayton proposed signing the statement. Cllr Lennox seconded. Agreed unanimously. RESOLVED. The statement was signed.	
51/17	PRESENTATION OF THE ANNUAL ACCOUNTS FOR 2016/17 The accounts were presented. Cllr Clayton proposed approval. Cllr Lloyd seconded. Agreed unanimously. RESOLVED. The Annual Accounting statement was signed.	
52/17	APPOINTMENT OF INTERNAL AUDITOR It was agreed to appoint Nigel Findley as Internal Auditor for 2016/17. Cllr Evans to contact him.	RE
53/17	REVIEW OF ASSET REGISTER The Asset Register had been previously circulated. It was RESOLVED to approve it.	
54/17	REVIEW OF INSURANCE POLICY: The quotation for the renewal of the policy was presented. This is the final year of the Long Term Agreement which expires on 31.5.18. Cllr Lloyd proposed accepting the premium. Cllr Clayton seconded. RESOLVED. Clerk to establish whether trees are covered on the policy. <u>Afternote:</u> Damage to trees is not covered by the insurance policy.	Clerk
55/17	PLAYGROUND INSPECTION ROTA: The playground inspection rota for the coming year was reviewed and approved.	
56/17	COUNCIL MEETING DATES FOR THE NEXT 12 MONTHS The meeting dates for next 12 months were agreed as: <ul style="list-style-type: none"> • 13th July 2017 • 14th September 2017 • 9th November 2017 • 11th January 2018 • 8th March 2018 • 10th May 2018 – This will also be the AGM 	
57/17	DATE OF NEXT ANNUAL MEETING Thursday 10 th May 2018.	

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The meeting closed at 6.35 pm

Signed

Dated

