

WEST HENDRED PARISH COUNCIL

Minutes of the Meeting of West Hendred Parish Council held on Thursday 8th November 2018 at 7.30pm in West Hendred Village Hall

Present: Cllr Roy Lennox (Chair), Cllr David Clayton, Cllr Fiona Taylor, Cllr Richard Evans, Cllr Sarah Lloyd

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

Police:

**Members of the
Public:**

		Action:
122/18	APOLOGIES FOR ABSENCE District Councillor Mike Murray	
123/18	DECLARATIONS OF INTEREST None	
124/18	MINUTES OF THE PREVIOUS MEETING The minutes of the meeting held on 13 th September were reviewed and approved. Proposed: Cllr Clayton; Seconded: Cllr Taylor. RESOLVED. The minutes were signed.	
	MATTERS ARISING FROM THE MINUTES OF 13th SEPTEMBER	
125/18	100/18 (71/18 (54/18 - 34/18) – Commemoration of the end of WW1. The plaque has been delivered and will be installed in the church. The cost was £450 and a request for donations has been circulated to residents. Cllr Clayton has collected the saplings. They are very small and the plaque is of poor quality.	CLOSED
126/18	DISTRICT COUNCILLORS REPORT No report.	
127/18	COUNTY COUNCILLORS REPORT No report.	
128/18	POLICE REPORT No report.	
129/18	PUBLIC OPEN FORUM No members of the public present.	
130/18	PLAYING FIELD REPORT The inspections have been completed. The defibrillator pads are out of date. Clerk to order new ones. Everything is OK in the Playing Field except the fort. The internal hedge needs cutting. Clerk to obtain quotes.	Clerk
131/18	REPAIRS TO THE FORT Work is ongoing.	
132/18	FOOTBALL NETS The supplier did not send a pro-forma invoice and the Parish Council has no other means of payment. It was agreed to reconsider this matter next year.	CLOSED
133/18	BARK REPLACEMENT It was agreed to wait until spring before considering replacement bark.	CLOSED
134/18	FORT REPLACEMENT PROJECT Cllr Lloyd is preparing an application for a grant to Cllr Fox-Davies. Meetings have been arranged with suppliers to obtain quotes.	SL
135/18	DEFIBRILLATOR TRAINING A quote has been received, but it is very expensive. It was noted that the Defibrillator is semi-automatic and easy to use. There is a You Tube video	

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	which explains how to use a defibrillator. It was agreed not to proceed with training but to advise residents of the You Tube video. Clerk to make a record on the risk register.	Clerk
136/18	PLANNING MATTERS P18/V2399/HH – The Thatched Cottage, The Greenway. Proposed demolition of kitchen and bathroom. Erection of single storey extension and porch. A site visit was held. No material planning concerns were identified. The Parish Council requested that consideration be given to gutter maintenance and requested that building materials and contractors' vehicles do not obstruct the road, footpath or access to neighbouring properties.	
	FINANCIAL MATTERS	
137/18	Approval of November Payments The November payments totalling £495.62 were approved. Proposed: Cllr Lennox; Seconded: Cllr Lloyd. RESOLVED. All payments were made by bank transfer. Cllr Clayton review the payment sheets..	
138/18	Budget Proposal 2019/20 The budget proposal was circulated. It was noted that it is necessary to budget for a contested election next May. It was agreed to write an item for the newsletter about this. Clerk and Cllr Lennox to discuss. Following discussion on options Cllr Lennox proposed a precept of £10,500. Cllr Clayton seconded. There were 4 votes in favour and 1 against. RESOLVED.	RL/Clerk
139/18	Online banking access Cllrs Lennox and Taylor to contact the bank and request read only access to the account.	RL/FT
140/18	Grant Requests Requests for a grant were received from: <ul style="list-style-type: none"> - BeFreeYC who support 7 young carers in the Parish - The South and Vale CAB who have supported 7 residents from West Hendred. Cllr Lennox proposed donating £50 to each. Cllr Taylor seconded. RESOLVED.	
141/18	CLP ACTION LIST The action list was circulated. Cllr Lennox sought approval to remove the completed items which had been highlighted. This was agreed. RESOLVED.	RL
142/18	GDPR Cllr Lloyd has successfully set up her PC email account. Cllr Lennox to discuss his problems with Mark Woodman. The remaining Councillors agreed to try and set up their accounts. Data backup – it was agreed that the most cost-effective solution would be encrypted USB drives. Clerk to investigate.	Councillors Clerk
143/18	DEVELOPMENT OF AN EMERGENCY PLAN Cllr Lennox reported that Jonah Maddocks has left. OCC has a good layout for an emergency plan on their website. Cllr Lennox to look at this.	RL
144/18	ACTIONS FROM THE RISK ASSESSMENT Items to be implemented are: <ul style="list-style-type: none"> - A regular review of contracts. - Chairman to advise members of the public attending meetings of the fire procedure - A regular inspection of the notice board to be carried out. Cllr Taylor volunteered to do this. - A number of policies to be developed. Clerk to do this. 	RL/FT/Clerk
145/18	MISCELLANEOUS CORRESPONDENCE Consultation on North Wessex Downs AONB masterplan. The consultation closes on 23 rd November. Cllr Lennox to look at this. Nominees for the High Sheriff's awards – None Thames Water Consultation on reservoir proposals – It was agreed that Cllr Lennox would develop an objection to the proposals.	RL RL

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146/18	ITEMS FOR NEWSLETTER: Cllr Lennox to write about the WW1 plaque. Cllr Lloyd to write about the fort replacement.	RL SL
147/18	AOB An email from Mr Taylor regarding the behaviour of cyclists on The Furlong, and parking on pavements was discussed. It was noted that the gas contractors had left hard core on the verge along the A417 and also taken down a 40mph sign. Cllr Taylor reported that OCC have advised that our children crossing signs are too small and they are on the list to be replaced with larger ones. Cllr Lennox has received a communication from Star Pubs advising that the lease has been completed and it is hoped that The Hare will open early next year.	
148/18	DATE OF NEXT MEETING Thursday 10 th January at 7.30pm.	

The meeting closed at 9.40 pm

Signed

Dated

