

## WEST HENDRED PARISH COUNCIL

### Minutes of the Meeting of West Hendred Parish Council held on Thursday 21<sup>st</sup> September 2019 at 7.30pm in West Hendred Village Hall

**Present:** Cllr Roy Lennox (Chair), Cllr Dave Clayton, Cllr Richard Evans, Cllr Sarah Lloyd

**Clerk/Finance Officer:** Julia Evans

**District Councillor:** Cllr Janet Shelley

**County Councillor:**

**Members of the  
Public:**

		<b>Action:</b>
<b>116/19</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Dan Bashford, County Cllr Mike Fox-Davies	
<b>117/19</b>	<b>DECLARATIONS OF INTEREST</b> None.	
<b>118/19</b>	<b>MINUTES OF THE PREVIOUS MEETING</b> The minutes of the meeting held on 11 <sup>th</sup> July 2019 were reviewed and approved. Proposed: Cllr Clayton; Seconded: Cllr Lloyd. RESOLVED. The minutes were signed.	
	<b>MATTERS ARISING FROM THE MINUTES OF 11<sup>th</sup> JULY 2019</b>	
<b>119/19</b>	<b>112/19 – Tree on The Greenway</b> Cllr Lloyd to ask Mr McClean to survey the trees in January.	<b>SL</b>
<b>120/19</b>	<b>DISTRICT COUNCILLORS REPORT</b> Cllr Shelley's written report was circulated. A copy is filed with the minutes and is available on the PC website. Cllr Shelley reported on grants that are currently available from the Vale, a pop up business school in Shrivenham, the appointment of cycling champions whose objective is to achieve safe cycling, the importance of completing the voting registration forms (yellow letters), give driving a miss day, changes to income support and planning matters. The Greensands application may go before the planning committee in October. It was confirmed that West Hendred Parish Council could apply to the new homes bonus grant. Cllr Shelley was thanked for attending.	
<b>121/19</b>	<b>COUNTY COUNCILLORS REPORT</b> Cllr Fox-Davies sent an email report which was circulated prior to the meeting. A copy is filed with the minutes and is available on the PC website.	
<b>122/19</b>	<b>POLICE REPORT</b> PCSO Gary Kirby sent a written report which was circulated ahead of the meeting. A copy is filed with these minutes.	
<b>123/19</b>	<b>PUBLIC OPEN FORUM</b> No members of the public.	
<b>124/19</b>	<b>PLAYING FIELD REPORT</b> Cllr Evans reported that all four posts on the agility trail need replacing. Clerk to ask Paul Stoter to quote for replacement of the faulty posts on a post by post basis.	<b>Clerk</b>
<b>125/19</b>	<b>FORT REPLACEMENT PROJECT</b> Paul Stoter has quoted to dismantle the fort, which could represent a cost saving for the project. It was agreed to appoint him to carry out the work subject to revised costings from Sovereign. Proposed: Cllr Evans, Seconded: Cllr Lloyd. RESOLVED. Cllr Lloyd to request revised costings and also ask for the cost of metal sheaths for the legs of the new equipment. Cllr Lloyd to confirm the lead time once the order has been placed.	<b>SL</b>

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126/19	<b>PLAYING FIELD LEASE</b> It was agreed to leaving things as there were and to consider different options after the new fort has been installed.	<b>CLOSED</b>
12719	<b>PLANNING MATTERS</b> <b>P19/V1719/HH and P19/V11720/LB – The Mill, Mill Lane.</b> Internal alterations, replacement porch, re-roof including the additional of insulation and replacement windows. The Parish Council had no objection. <b>P19/V1899/HH – 1 Ginge Road.</b> Single storey extensions and conversion of outbuilding. The Parish Council had no objection. <b>P19/V1663/HH – The Old Cottage, Ginge Road.</b> Demolition of existing garage. Erection of new timber garage. The Parish Council had no objection.	
	<b>FINANCIAL MATTERS</b>	
128/19	<b>Approval of September Payments</b> The September payments totalling £1453.03 were approved. Proposed: Cllr Clayton; Seconded: Cllr Lloyd. RESOLVED. All payments were made by bank transfer. Cllr Clayton reviewed the payment sheets.	
129/19	<b>Approval of Virements</b> A list of virements was presented and approved. The movement of EMR funds had been agreed in July. Proposed: Cllr Clayton, Seconded: Cllr Lloyd. RESOLVED.	<b>CLOSED</b>
130/19	<b>Review of Q1 accounts</b> It was agreed to review Q1 and Q2 together before the November meeting.	<b>SL/DC</b>
131/19	<b>Request for Donation from Oxfordshire Association for the Blind</b> The charity supports 7 people from the Parish. A donation of £25 was agreed. Proposed: Cllr Lloyd, Seconded: Cllr Clayton. RESOLVED.	
132/19	<b>Bank Account online access</b> Cllr Lennox is to telephone Barclays.	<b>RL</b>
133/19	<b>ACTIONS FOR ASSET REVIEW</b> Everything is OK. The sign at the end of the village is faded. No action.	<b>CLOSED</b>
134/19	<b>REQUEST TO RENEW THE ACV ON THE HARE</b> Clerk to arrange a meeting Debbie Adams.	<b>Clerk</b>
135/19	<b>WW1 SAPLINGS</b> The saplings are ready to be planted. It was agreed to plant them in the Playing Field. A site meeting is to be held to discuss a suitable location.	<b>All Councillors</b>
136/19	<b>GDPR</b> <b>Email accounts</b> - Cllr Evans to discuss email accounts with Mr Findley. <b>Data Backup:</b> it was agreed to purchase two flash drives for data backup. Proposed: Cllr Clayton, Seconded: Cllr Lennox. Clerk to purchase.	<b>C/F: RE</b> <b>Clerk</b>
137/19	<b>ANNUAL PARISH MEETING 2020</b> It was agreed that this would be held on the 2 <sup>nd</sup> Thursday in May. The title to be changed to Annual Village Meeting.	<b>Clerk</b>
138/19	<b>MISCELLANEOUS CORRESPONDENCE</b> <b>Consideration of Winter Salt.</b> Cllr Clayton to confirm whether more salt is needed this winter. <b>Correspondence regarding play equipment.</b> It was agreed that consideration would be given to a piece of equipment for older children once the fort project was complete.	<b>DC</b> <b>SL</b>
140/19	<b>ITEMS FOR NEWSLETTER:</b> Nothing to report.	
141/19	<b>AOB</b> 75 <sup>th</sup> Anniversary of VE day. It was agreed not to hold any specific events.	
142/19	<b>DATE OF NEXT MEETING</b> Thursday 14 <sup>th</sup> November.	

The meeting closed at 9.35 pm

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Signed .....

Dated .....

