

## WEST HENDRED PARISH COUNCIL

### Minutes of the Meeting of West Hendred Parish Council held on Thursday 19<sup>th</sup> March 2020 at 6.30pm in West Hendred Village Hall

**Present:** Cllr Dave Clayton (Chair), Cllr Richard Evans, Cllr Sarah Lloyd

**Clerk/Finance Officer:** Julia Evans

**District Councillor:**

**County Councillor:**

**Members of the**

**Public:**

		<b>Action:</b>
<b>23/20</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Dan Bashford, Cllr Roy Lennox, District Cllr Janet Shelley, County Cllr Mike Fox-Davies	
<b>24/20</b>	<b>DECLARATIONS OF INTEREST</b> None.	
<b>25/20</b>	<b>MINUTES OF THE PREVIOUS MEETING</b> The minutes of the meeting held on 23 <sup>rd</sup> January 2020 were reviewed and approved. Proposed: Cllr Evans; Seconded: Cllr Lloyd. RESOLVED. The minutes were signed.	
	<b>MATTERS ARISING FROM THE MINUTES OF 23<sup>rd</sup> JANUARY 2020</b>	
<b>26/20</b>	<b>151/19 (119/19 - 112/19) – Trees on The Greenway</b> Cllr Lloyd presented a quote for £300 +VAT to carry out a full tree survey. Cllr Lloyd to request a revised quote to include the trees in the Playing Field. Clerk to obtain a second quote from Oak Leaf Tree Services. <b>Matter postponed.</b>	<b>SL/Clerk</b>
	<b>FINANCIAL MATTERS</b>	
<b>27/20</b>	<b>Approval of March Payments</b> The payments for approval totalled £737.23. Proposed Cllr Clayton, Seconded Cllr Evans. RESOLVED.	<b>Clerk</b>
<b>28/20</b>	<b>Approval to transfer funds into EMR</b> It was proposed to transfer £4100 from general to Ear Marked reserves at the end of the financial year. Proposed Cllr Clayton, Seconded Cllr Lloyd. RESOLVED.	
<b>29/20</b>	<b>THE DELEGATION OF POWERS DURING THE CORONAVIRUS EMERGENCY</b> As it was not lawful to hold remote meetings it was proposed to delegate powers to the Clerk during the Coronavirus emergency. Proposed Cllr Clayton, Seconded Cllr Evans. RESOLVED.	
<b>30/20</b>	<b>PROPOSAL TO SUSPEND PARISH COUNCIL MEETINGS</b> As it was not lawful to hold remote meetings it was proposed to suspend Parish Council meetings until further notice. Proposed Cllr Clayton, Seconded Cllr Lloyd. RESOLVED.	
<b>31/20</b>	<b>MESSAGE TO THE VILLAGE</b> A draft message to the village had previously been circulated. The message called for volunteers to help members of the community during the Coronavirus emergency. A co-ordinator will be required for the volunteers. Cllr Evans agreed to approach a resident. The draft message was approved. Cllr Lloyd to send it out.	<b>RE SL</b>
<b>32/20</b>	<b>GRASS CUTTING</b> It was agreed that as the current contractor was in the vulnerable group it would be improper to ask him to continue for this season. Clerk to write to	

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	him. An alternative contractor will be required for the duration. Cllr Lloyd has identified someone; she agreed to make contact with them.	<b>SL</b>
<b>33/20</b>	<b>TREE SURVEY</b> Clerk to chase Oakleaf about this.	<b>Clerk</b>

The meeting closed at 7.30 pm

Signed .....

Dated .....

