

WEST HENDRED PARISH COUNCIL

Minutes of the Meeting of West Hendred Parish Council held on Thursday 10th September 2020 at 6.30pm by Zoom Conference

Present: Cllr Dave Clayton (Chair), Cllr Ban Bashford, Cllr Sarah Lloyd, Cllr Richard Evans

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Janet Shelley

County Councillor: Cllr Mike Fox-Davies

**Members of the
Public:**

		Action:
89/20	APOLOGIES FOR ABSENCE Cllr Roy Lennox.	
90/20	DECLARATIONS OF INTEREST None.	
91/20	MINUTES OF THE PREVIOUS MEETINGS The minutes of the meeting held on 9 th July and 17 th July 2020 were reviewed and approved. Proposed: Cllr Clayton; Seconded: Cllr Bashford. RESOLVED.	
	MATTERS ARISING FROM THE MINUTES OF 9th AND 17th JULY 2020	
92/20	69/20 (38/20 - 26/20 – 4/20 - 151/19 - 119/19 - 112/19) – Trees on The Greenway The tree condition survey has been completed. No urgent issues were identified. Awaiting written report before deciding on actions required.	Clerk
93/20	70/20 (39/20 - 162/19) - Registering The Hare As A Listed Building Cllr Bashford had circulated a brief which was approved. Cllr Bashford to send to Historic Environment.	DB
94/20	UPDATE FROM COMMUNITY SUPPORT GROUP No report.	
95/20	DISTRICT COUNCILLORS REPORT Cllr Shelley sent a written report which had previously been circulated. Cllr Shelley reported: <ul style="list-style-type: none"> a) £43,000 was available to support vulnerable people during COVID. Parish Councils can apply for a grant. b) The yellow letters were being delivered. c) There were changes to the Vale cabinet from September. d) The Government has issued consultations on changes to the planning system. A discussion followed on the implication of the proposals. Cllr Shelley was thanked for attending.	
96/20	COUNTY COUNCILLORS REPORT Cllr Fox-Davies had sent a written report which had been previously circulated. Cllr Fox-Davies reported: <ul style="list-style-type: none"> a) His written report included an update on COVID figures in Oxfordshire. There could be issues when University students return. b) Schools have now re-opened. c) OCC were looking again at options for a Unitary authority. The timescales for this were unknown. d) Active travel – funding received was less than expected and it was intended to go into urban area. 	

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	<p>Cllr Lloyd raised an issue regarding the new bus timetable. Cllr Fox-Davies to investigate.</p> <p>Cllr Clayton raised issues about the implementation of the new cycle track. Cllr Fox-Davies to investigate.</p> <p>Cllr Fox-Davies was thanked for the grant from the Councillor Priority fund and he was also thanked for attending.</p>	<p>MF-D</p> <p>MF-D</p>
97/20	<p>POLICE REPORT</p> <p>No report.</p>	
98/20	<p>OPEN FORUM</p> <p>No members of the public.</p>	
99/20	<p>PLAYING FIELD</p> <p>a) RoSPA Report. This was reviewed. Cllr Bashford agreed to tape off the agility trail again. Paul Stoter to be asked to quote for the replacement of rotten posts.</p> <p>b) Playground Inspection. Clerk to circulate a new rota.</p> <p>c) Fort Replacement Project. Cllr Lloyd to send a letter to Sovereign. She was thanked for all her work on the project, which was greatly appreciated.</p> <p>d) Agility Trail replacement. Cllr Lloyd reported that the wobble board needed to be removed, as well as the old bench. The new basket swing was to be installed in this area. Cllr Lloyd to set up a site meeting with Wicksteed. Cllrs Clayton and Bashford to liaise with Cllr Lloyd. At the next meeting Cllr Fox-Davies to be asked about the status of the Councillor Priority fund.</p> <p>e) Playing Field Trees, A quote has been received to remove the diseased ash tree. Clerk to send to Bidwells, cc the Estates Bursar and Corpus Christi.</p> <p>f) Playing Field Grass Cutting. Matthew Townsend was not able to continue cutting the grass. It was agreed to go out to tender to various contractors for 12 cuts per year (season dependent) to include strimming about the edges. Clerk to ask Paul Stoter for a quote to cut the grass for the remainder of the season.</p>	<p>DB/Clerk</p> <p>Clerk</p> <p>CLOSED</p> <p>SI/DC/DB</p> <p>Clerk</p> <p>Clerk</p>
100/20	<p>PLANNING MATTERS</p> <p>a) P20/V1363 – Land adjacent to Downs House Farmyard, Ginge. Amended plans for the erection of new agricultural dwelling with associated landscape works and access. It was agreed to support the amended application on the same grounds as previously.</p> <p>b) Three Consultations on proposed changed to the planning system. Clerk to share comments made by other Councils. The deadlines are 1st, 16th and 17th October. Councillors to consider their response and agree by email.</p>	<p>Clerk/All Councillors</p>
	FINANCIAL MATTERS	
101/20	<p>NJC Pay Scales</p> <p>The new scales were noted and accepted. Proposed Cllr Clayton, Seconded Cllr Bashford, RESOLVED.</p>	
102/20	<p>Ratification of August Payments. The August payments totalling £501.81 were ratified. Proposed Cllr Clayton, Seconded Cllr Evans. RESOLVED.</p>	
103/20	<p>Approval of September Payments</p> <p>The payments for approval totalled £335. Proposed Cllr Clayton, Seconded Cllr Lloyd. RESOLVED.</p>	
104/20	<p>Bank Account Access</p> <p>Cllr Lloyd to apply for online banking. No progress.</p>	SL
105/20	<p>NEW WEBSITE REGULATIONS</p> <p>A quote had been received to carry out the work required to make the website compliant with the new regulations. It was agreed to wait and see what other Parish Councils did.</p>	C/F
106/20	RISK ASSESSMENT TASKS	

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	It was agreed that the most important reviews were for the Play equipment and the Defibrillator. Clerk to send out a new rota along with details of the checks required for the Defibrillator and the access code, The Parish Council assets were inspected annually. Other tasks outlined in the risk assessment to be carried out by a combined effort of Councillors and Parishioner reporting back any issues.	CLOSED
107/20	GDPR ACTION PLAN a) Councillor email accounts. Cllr Evans to set up a Parish Council email account.	RE
108/20	MISCELLANEOUS CORRESPONDENCE a) Informal Consultation on the Proposed extinguishment and creation of unrecorded bridleway at Park Hill. Cllr Bashford wanted to understand why the original bridleway was in the landscape and its history, so that it was on record. Cllr Clayton requested signage on the new route asking that dogs be kept off the field. Otherwise there were no objections to the proposal. b) West Hendred Deep Clean. Consideration was given to potential areas, but none met the stringent criteria set down by the Vale. c) Winter Salt. It was suggested that a salt bin be sited on the Village Hall car park. Cllr Lloyd to investigate. d) Update on Icknield Way project. Cllr Clayton reported that the bridge had been installed but was unfinished. The surface to the east needs attention as the camber is too steep. Discussions are ongoing with OCC. e) Tree Works on The Glebe. It was noted that the Parish Council is not a statutory consultee on tree works applications and it had no comment to make on the application for The Glebe. However, individuals were able to submit their own comments to the Vale. f) Date for January 2021 meeting. It was agreed to move the January meeting to 21 st January.	Clerk SL
109/20	NEWSLETTER ITEMS Nothing to report.	
110/20	AOB (for information only) a) Meeting times to revert to 7.30pm from November,	
111/20	DATE OF NEXT MEETING Thursday 12 th November at 7.30pm	

The meeting closed at 8.45 pm

Signed

Dated

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