

WEST HENDRED PARISH COUNCIL

Minutes of the Annual Meeting of West Hendred Parish Council held on Saturday 1st May 2021 at 10.30am by Zoom Conference

Present: Cllr Dave Clayton (Chair), Cllr Sarah Lloyd, Cllr Richard Evans, Cllr Dan Bashford

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

**Members of the
Public:**

		Action:
71/21	APOLOGIES FOR ABSENCE Cllr Axel-Berg.	
72/21	ELECTION OF CHAIRMAN Cllr Clayton was nominated. Proposed Cllr Lloyd, Seconded Cllr Evans. RESOLVED. Cllr Clayton signed the declaration of acceptance of office.	
73/21	ELECTION OF VICE CHAIRMAN Cllr Axel-Berg was nominated. Proposed Cllr Clayton, Seconded Cllr Lloyd. RESOLVED.	
74/21	APPOINTMENT OF MEMBERS WITH SPECIAL RESPONSIBILITY FOR FINANCE Two members were required. Cllrs Clayton and Lloyd were nominated. Proposed Cllr Evans, Seconded Cllr Bashford. RESOLVED.	
75/21	REVIEW OF BANK ACCOUNTS Roy Lennox to be removed from the account. Cllr Axel-Berg to be added.	Clerk
76/21	REVIEW OF MEMBERS DECLARATIONS OF INTERESTS There were no changes to report.	
77/21	GENERAL POWER OF COMPETENCE The Parish Council remained eligible to hold the GPC.	
78/21	APPOINTMENT OF INTERNAL AUDITOR FOR 2021/22 It was agreed to re-appoint Lightatouch, Proposed Cllr Lloyd, Seconded Cllr Clayton. RESOLVED.	
79a/21	ANNUAL GOVERNANCE STATEMENT This had been previously circulated and was approved once all the statements had been read. Proposed Cllr Clayton, Seconded Cllr Evans. RESOLVED.	
79b/21	ANNUAL ACCOUNTING STATEMENT This had been previously circulated and was approved. Proposed Cllr Clayton, Seconded Cllr Lloyd. RESOLVED.	
80/21	APPROVAL OF EXEMPTION The Certificate of Exemption was approved. Proposed Cllr Clayton, Seconded Cllr Evans. RESOLVED.	
81/21	REVIEW OF ASSET REGISTER Cllr Clayton had reviewed the Council's assets and all were present. It was noted that the bus shelter, the notice board and benches would require attention in the next financial year. Funds to be included in the 2022/23 budget.	Clerk
82/21	INSURANCE POLICY The sum insured for playground equipment was to be reviewed and updated. Cllr Lloyd to review.	SL
83/21	PLAYGROUND INSPECTION ROTA The rota for 2021/22 had been previously circulated and was approved.	

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84/21	COUNCIL MEETING DATES It was agreed to continue to meet every two months on the 2 nd Thursday of the month. The dates for the next 12 months were: 8 th July, 9 th September, 11 th November, 13 th January, 10 th March and 12 th May. Clerk to book the village hall.	Clerk
85/21	DATE OF NEXT ANNUAL MEETING Thursday 12 th May 2022 at 7.30pm in the Village Hall.	

The meeting closed at 11.17

Signed

Dated