WEST HENDRED PARISH COUNCIL

Minutes of the Meeting of West Hendred Parish held on Thursday 11th August 2022 at 7.30pm At West Hendred Village Hall

Present: Cllr Hugo Axel-Berg (Chair), Cllr Richard Evans, Cllr Sarah Lloyd

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

Members of the

Public:

		Action:
73/22	APOLOGIES FOR ABSENCE Clirs Bashford and Clayton	
74/22	DECLARATIONS OF INTEREST Cllr Lloyd for agenda item 10b – planning application for Manor House.	
75/22	MINUTES OF THE PREVIOUS MEETING The minutes of the meeting held on 12 th May were reviewed and approved. Proposed: Cllr Lloyd; Seconded: Cllr Evans RESOLVED. The minutes of the AGM held on 12 th May were reviewed and approved. Proposed: Cllr Axel-Berg, Seconded: Cllr Lloyd. The minutes were signed.	
	MATTERS ARISING FROM THE MINUTES OF 12th MAY	
76/22	a) 58/22 (24/22 - 135/21) – Queen's Platinum Jubilee. The mugs had been very well received. There were only a few left.	CLOSED
	b) 58/22 (24/22 - 135/21) – Bollards on the Icknield Way. Cllr Clayton advised by email that the original bollards had been reinstated and the request for more appropriate bollards had not been actioned.	CLOSED
	c) 37/22 – Proposal for new reservoir at Steventon. Cllr Axel- Berg had spoken to a resident who had agreed to advise on this before the next meeting.	НАВ
77/22	UPDATE ON PROPOSED CROSSING ON A417 Cllr Povolotsky reported by email that an initial review had been carried out, the scheme approved, and funding allocated. The delay to the project had been caused by OCC staffing issues. Resources had been allocated to the project from mid-September. Current estimates showed a construction in summer 2023. Cllr Povolotsky was asking for a temporary crossing in the meantime and asked for the number of children using the bus to get to school. Cllr Lloyd agreed to send a village email requesting this information. Cllr Axel-Berg agreed to draft a letter expressing disappointment at the delays and seeking assurances on the revised timeline. Letter to be sent from the Chairman. Clerk to establish who to send it to.	HAB/Clerk
78/22	DISTRICT COUNCILLORS REPORT	
79/22	No report. COUNTY COUNCILLORS REPORT A written report had been circulated.	
80/22	POLICE REPORT	
04/22	No report OPEN FORUM	
81/22	No members of the public.	
82/22	PLAYING FIELD	

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	At West Hendred Village Hall	T
	a) Playground Inspection. (Cllr Bashford for June, Cllr	
	Clayton for July) Cllr Lloyd had completed the August	
	inspection. Cllr Evans to provide some words for a village email	Clerk
	seeking volunteers to help with maintenance and repair, and to	
	arrange a day for this. It was suggested that the goal nets and	
	posts should be replaced. Clerk to circulated details. New bark	
	was also required. Clerk to get prices.	
	 b) Grass cutting. The Furlong and the area by The Hare had 	
	been cut. No further cuts were required for the time being.	
	c) Review of RoSPA report. There was a discussion on how to	
	deal with the cleaning of bird poo for the equipment. It was	
	more a question of who should do it rather than how. It was	
	agreed to add it to the list of tasks to be carried out on the	
	maintenance day.	
	d) Battery for the Defibrillator. The cost of £200 was approved.	
	Proposed: Cllr Axel-Berg, Seconded: Cllr Lloyd. RESOLVED.	Clerk
	Clerk to place order. Cllr Lloyd reported that an email had been	
	received urging registration with The Circuit. Clerk to	
00/00	investigate.	
83/22	PLANNING MATTERS	
	a) Update Curly Cottage . There had been no progress. Cllr	
	Lloyd felt that a complaint should be lodged. Cllr Bashford to	DB
	write a letter of complaint against the process and circulate it	
	for review.	
	b) P22/V1867/HH – Manor House, Manor Lane. Demolition of	
	modern flat roof on kitchen. Extend existing kitchen with new	
	boot room, reconfigured pantry and laundry rooms. New	
	insulated flat roof with rooflights over newly extended kitchen. Extension includes new doors and windows. Response due by	
	2 nd September. It was decided to agree a response by email.	
	Afternote: There were no objections.	
	FINANCIAL MATTERS	
84/22	Ratification of June and July Payments	
04,22	The June payments totalling £726.30 and the July payments totalling	
	£668 were ratified. Proposed Cllr Axel-Berg, Seconded Cllr Lloyd.	
	RESOLVED.	
85/22	Approval of August Payments	
	The payments for approval totalled £452030. Proposed Cllr Axel-Berg,	
	Seconded Cllr Lloyd. RESOLVED.	
86/22	Appointment of Internal Auditor. It was agreed to appoint	
	Lightatouch as the internal auditor for 2022/23. Proposed Cllr Lloyd,	
	Seconded Cllr Axel-Berg. RESOLVED.	
87/22	NEW CODE OF CONDUCT	
	It was agreed to adopt the new Code of Conduct. Proposed Cllr Evans,	All
	Seconded Cllr Axel-Berg. RESOLVED. All Councillors were asked to	Councillors
	complete the new Register of Interests forms.	
88/22	CIVILITY AND RESPECT PLEDGE	
	It was agreed to sign the Civility and Respect Pledge. Clerk to develop	Clerk
20125	the relevant policies for approval.	
89/22	TREE WORK	
	Andrew MacLean had scheduled the work for 9th September. Clerk to	
	request that he include work to a tree in the Playing Field at the same	
	time. Cllr Lloyd to send photos of the work required. His guidance was	aa
00/00	to be sought on replacement trees with regard to size and location.	SL/Clerk
90/22	FOLLOW UP ON ANNUAL PARISH MEETING COMMENTS	Clark
	Comments to be collated and circulated. To be discussed at the next	Clerk
	meeting.	

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91/22	MISCELLANEOUS CORRESPONDENCE	
	a) Winter Salt requirements. None required.	
	b) Dangerous kerb at the junction of Bankside and The	Clerk
	Greenway. Clerk to request that the kerb is removed.	
92/22	NEWSLETTER ITEMS	
	Note about Richard Tingley	HAB/DB
	2. Request for information on children using buses to get to	SL
	school.	
93/22	AOB (for information only)	
	a) Playing Field & Defibrillator inspections: August– Cllr Lloyd,	
	September – Cllr Axel-Berg	
9422	DATE OF NEXT MEETING	
	Thursday 10 th November 2022 at 7.30pm in the Village Hall.	

The meeting closed at 21.03

Signed	
Dated	