

WEST HENDRED PARISH COUNCIL

Minutes of the Meeting of West Hendred Parish held on Thursday 11th August 2022 at 7.30pm At West Hendred Village Hall

Present: Cllr Hugo Axel-Berg (Chair), Cllr Richard Evans, Cllr Sarah Lloyd

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

**Members of the
Public:**

		Action:
73/22	APOLOGIES FOR ABSENCE Cllrs Bashford and Clayton	
74/22	DECLARATIONS OF INTEREST Cllr Lloyd for agenda item 10b – planning application for Manor House.	
75/22	MINUTES OF THE PREVIOUS MEETING The minutes of the meeting held on 12 th May were reviewed and approved. Proposed: Cllr Lloyd; Seconded: Cllr Evans RESOLVED. The minutes of the AGM held on 12 th May were reviewed and approved. Proposed: Cllr Axel-Berg, Seconded: Cllr Lloyd. The minutes were signed.	
	MATTERS ARISING FROM THE MINUTES OF 12th MAY	
76/22	<ul style="list-style-type: none"> a) 58/22 (24/22 - 135/21) – Queen’s Platinum Jubilee. The mugs had been very well received. There were only a few left. b) 58/22 (24/22 - 135/21) – Bollards on the Icknield Way. Cllr Clayton advised by email that the original bollards had been reinstated and the request for more appropriate bollards had not been actioned. c) 37/22 – Proposal for new reservoir at Steventon. Cllr Axel-Berg had spoken to a resident who had agreed to advise on this before the next meeting. 	<p>CLOSED</p> <p>CLOSED</p> <p>HAB</p>
77/22	UPDATE ON PROPOSED CROSSING ON A417 Cllr Povolotsky reported by email that an initial review had been carried out, the scheme approved, and funding allocated. The delay to the project had been caused by OCC staffing issues. Resources had been allocated to the project from mid-September. Current estimates showed a construction in summer 2023. Cllr Povolotsky was asking for a temporary crossing in the meantime and asked for the number of children using the bus to get to school. Cllr Lloyd agreed to send a village email requesting this information. Cllr Axel-Berg agreed to draft a letter expressing disappointment at the delays and seeking assurances on the revised timeline. Letter to be sent from the Chairman. Clerk to establish who to send it to.	HAB/Clerk
78/22	DISTRICT COUNCILLORS REPORT No report.	
79/22	COUNTY COUNCILLORS REPORT A written report had been circulated.	
80/22	POLICE REPORT No report	
81/22	OPEN FORUM No members of the public.	
82/22	PLAYING FIELD	

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	<p>a) Playground Inspection. (Cllr Bashford for June, Cllr Clayton for July) Cllr Lloyd had completed the August inspection. Cllr Evans to provide some words for a village email seeking volunteers to help with maintenance and repair, and to arrange a day for this. It was suggested that the goal nets and posts should be replaced. Clerk to circulate details. New bark was also required. Clerk to get prices.</p> <p>b) Grass cutting. The Furlong and the area by The Hare had been cut. No further cuts were required for the time being.</p> <p>c) Review of RoSPA report. There was a discussion on how to deal with the cleaning of bird poo for the equipment. It was more a question of who should do it rather than how. It was agreed to add it to the list of tasks to be carried out on the maintenance day.</p> <p>d) Battery for the Defibrillator. The cost of £200 was approved. Proposed: Cllr Axel-Berg, Seconded: Cllr Lloyd. RESOLVED. Clerk to place order. Cllr Lloyd reported that an email had been received urging registration with The Circuit. Clerk to investigate.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
83/22	<p>PLANNING MATTERS</p> <p>a) Update Curly Cottage. There had been no progress. Cllr Lloyd felt that a complaint should be lodged. Cllr Bashford to write a letter of complaint against the process and circulate it for review.</p> <p>b) P22/V1867/HH – Manor House, Manor Lane. Demolition of modern flat roof on kitchen. Extend existing kitchen with new boot room, reconfigured pantry and laundry rooms. New insulated flat roof with rooflights over newly extended kitchen. Extension includes new doors and windows. Response due by 2nd September. It was decided to agree a response by email. Afternote: There were no objections.</p>	DB
	FINANCIAL MATTERS	
84/22	<p>Ratification of June and July Payments The June payments totalling £726.30 and the July payments totalling £668 were ratified. Proposed Cllr Axel-Berg, Seconded Cllr Lloyd. RESOLVED.</p>	
85/22	<p>Approval of August Payments The payments for approval totalled £452.30. Proposed Cllr Axel-Berg, Seconded Cllr Lloyd. RESOLVED.</p>	
86/22	<p>Appointment of Internal Auditor. It was agreed to appoint Lightatouch as the internal auditor for 2022/23. Proposed Cllr Lloyd, Seconded Cllr Axel-Berg. RESOLVED.</p>	
87/22	<p>NEW CODE OF CONDUCT It was agreed to adopt the new Code of Conduct. Proposed Cllr Evans, Seconded Cllr Axel-Berg. RESOLVED. All Councillors were asked to complete the new Register of Interests forms.</p>	All Councillors
88/22	<p>CIVILITY AND RESPECT PLEDGE It was agreed to sign the Civility and Respect Pledge. Clerk to develop the relevant policies for approval.</p>	Clerk
89/22	<p>TREE WORK Andrew MacLean had scheduled the work for 9th September. Clerk to request that he include work to a tree in the Playing Field at the same time. Cllr Lloyd to send photos of the work required. His guidance was to be sought on replacement trees with regard to size and location.</p>	SL/Clerk
90/22	<p>FOLLOW UP ON ANNUAL PARISH MEETING COMMENTS Comments to be collated and circulated. To be discussed at the next meeting.</p>	Clerk

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91/22	MISCELLANEOUS CORRESPONDENCE a) Winter Salt requirements. None required. b) Dangerous kerb at the junction of Bankside and The Greenway. Clerk to request that the kerb is removed.	Clerk
92/22	NEWSLETTER ITEMS 1. Note about Richard Tingley 2. Request for information on children using buses to get to school.	HAB/DB SL
93/22	AOB (for information only) a) Playing Field & Defibrillator inspections: August– Cllr Lloyd, September – Cllr Axel-Berg	
9422	DATE OF NEXT MEETING Thursday 8 th September 2022 at 7.30pm in the Village Hall.	

The meeting closed at 21.03

Signed

Dated