

WEST HENDRED PARISH COUNCIL

Minutes of the Annual Meeting of West Hendred Parish Council held on Thursday 18th May 2023 at 6.30pm At West Hendred Village Hall

Present: Cllr Dave Clayton (Chair), Cllr Hugo Axel-Berg, Cllr Sarah Lloyd, Cllr Matthew Evans, Cllr Clare Pill

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Sarah James

County Councillor:

Members of the Public:

		Action:
42/23	ELECTION OF CHAIRMAN Cllr Clayton was nominated. Proposed Cllr Axel-Berg, Seconded Cllr Lloyd. RESOLVED.	
43/23	ELECTION OF VICE-CHAIR Cllr Axel-Berg was nominated. Proposed Cllr Clayton, Seconded Cllr Lloyd. RESOLVED.	
44/23	CO-OPTION OF NEW COUNCILLORS Mr M Evans and Mrs C Pill had applied for co-option. Both applicants were proposed by Cllr Clayton and seconded by Cllr Lloyd. Voting was unanimous. RESOLVED. Both co-optees signed the declaration of acceptance of office and joined the meeting.	
45/23	APPOINTMENT OF MEMBERS WITH SPECIAL RESPONSIBILITY FOR FINANCE. Cllrs Clayton, Axel-Berg and Lloyd were nominated. Clerk to obtain a new bank mandate.	Clerk
46/23	GENERAL POWER OF COMPETENCE The Parish Council was not eligible to adopt the GPC.	
47/23	ANNUAL ACCOUNTS 2022/23 The annual accounts were presented, reviewed and approved. Proposed Cllr Lloyd, Seconded Cllr Axel-Berg. RESOLVED	
48/23	CERTIFICATE OF EXEMPTION The Certificate of Exemption was approved. Proposed Cllr Lloyd, Seconded Cllr Axel-Berg. RESOLVED. The certificate was signed.	
49/23	INTERNAL AUDIT REPORT A written report had been received and approved.	
50/23	ANNUAL GOVERNANCE STATEMENT The Annual Governance statement was approved. Proposed Cllr Clayton, Seconded Cllr Axel-Berg. RESOLVED.	
51/23	ANNUAL ACCOUNTING STATEMENT The Annual Accounting Statement was approved. Proposed Cllr Clayton, Seconded Cllr Axel-Berg. RESOLVED.	
52/23	INSURANCE. Two quotes were presented. Aviva was selected on the three year long term understanding. Proposed Cllr Lloyd, Seconded Cllr Pill. RESOLVED.	
53/23	REVIEW OF STANDING ORDERS Carried forward.	c/f

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54/23	REVIEW OF FINANCIAL REGULATIONS Carried Forward.	c/f
55/23	PLAYGROUND INSPECTION ROTA Carried Forward.	c/f
56/23	COUNCIL MEETING DATES It was agreed to continue meeting on the 2 nd Thursday of every other month. The meeting dates for the coming year would therefore be: 13 th July, 14 th September, 9 th November, 11 th January 2024, 14 th March 2024 and 9 th May 2024. Clerk to book the village hall.	Clerk
57/23	DATE OF NEXT ANNUAL MEETING 9 th May 2024.	

The meeting closed at 19.12

Signed

Dated